

**UNIVERSITY OF CALABAR**

**P.M.B 1115, Calabar, Cross River State**

**Invitation to Pre-qualify for the Execution of TETFund (2008-2011) Merged Library Development Projects**

**Introduction**

The University of Calabar intends to utilize its TETFund (2008-2011) merged library development projects fund for procurement of assorted tertiary textbooks, reference materials library processing tools and furniture. To this end, the University invites interested and credible contractors with relevant experience and good records to pre-qualify for the under listed projects.

**Scope of Work**

S/NO	LOT NUMBER	DESCRIPTION OF SUPPLY
<b>1</b>	<b>Lot 1</b>	English and Literature Languages and Linguistics Philosophy and Religion Economics  Radiology  Medical Books
<b>2</b>	<b>Lot 2</b>	Library Science

		<p>Theatre Arts</p> <p>Reference Books</p> <p>History and International Relations</p>
<b>3</b>	<b>Lot 3</b>	<p>Biology</p> <p>Fisheries and Zoology</p> <p>Genetics and Biotechnology</p> <p>Microbiology</p> <p>Agriculture</p> <p>Environmental Science</p>
<b>4</b>	<b>Lot 4</b>	<p>Accounting</p> <p>Management</p> <p>Sociology</p> <p>Tourism</p> <p>Education</p> <p>Law</p>
<b>5</b>	<b>Lot 5</b>	<p>Physics</p> <p>Geology</p> <p>Mathematics and Statistics</p>

		Biochemistry  Chemistry
<b>6</b>	<b>Lot 6</b>	4-in-1 Library Reading Table (30) 2-in-1 Library Reading Table (30)  Chairs for Library Reading Table (300)
<b>7</b>	<b>Lot 7</b>	Senior Execution Office Table (10) Office Table (10)  Junior Executive Office Table (10)  High Back Swivel Executive Chair (10)  Junior Executive Officer Chair (20)

**Pre-Qualification Requirements:**

Interested companies should submit the under-listed pre-qualification documents for assessment:

1. Evidence of incorporation with Corporate Affairs Commission (CAC).
2. Evidence of recent annual returns of CAC.
3. Evidence of current tax clearance for the past three years.
4. Evidence of VAT certificate and VAT remittances to Federal Internal Revenue Service.

5. Names of bankers with references.
6. Company profile with CV's of key officers including photocopies of relevant professional/technical qualifications.
7. Verifiable evidence of successful completion of similar works within the past three (3) years; attach copies of awards and certificate of completion.
8. Evidence of financial capability and banking support.
9. Submission of PENCOR's certificate of compliance, confirming company's fulfillment of its statutory obligations to employees with respect to pensions.
10. Evidence of current audited accounts of the company for the past three years.
11. Please state clearly your company's full contact address, GSM Number and E-Mail Address for ease of communication.
12. Sworn affidavit that no officer of the University of Calabar is a former or present director, shareholder or has any pecuniary interest in the bidder; and none of the Directors of the company seeking pre-qualification has been convicted of any criminal offence and the company is not under receivership. The affidavit is to also confirm the authenticity of information presented in the firm's pre-qualification documents to be true in all particulars.

**Submission:**

- (i) Pre-qualification documents must be delivered in one bound copy in a sealed envelope marked, "Confidential Pre-qualification for UNICAL 2008-2011 Tetfund Library Development Projects" and the lot of interest clearly printed at the top left corner of the envelope to be submitted on or before **27<sup>th</sup> August, 2012**. The sealed and clearly marked envelopes as specified above should be addressed to:

**The Registrar,**

**University of Calabar,**

**P.M.B 1115, Calabar.**

And dropped in the tenders box in the Registrar's office.

(ii) The documents will be opened by 12noon on the 27<sup>th</sup> August, 2012 at the Council Chambers All companies submitting their pre-qualification documents are invited to the opening of the documents on the date, time and venue stated.

**Note:**

The submission of pre-qualification documents is not a guarantee for the award of contract only pre-qualified companies shall be invited to pick BID documents.

Dr. (Mrs.) Julia D. Omang

Registrar

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